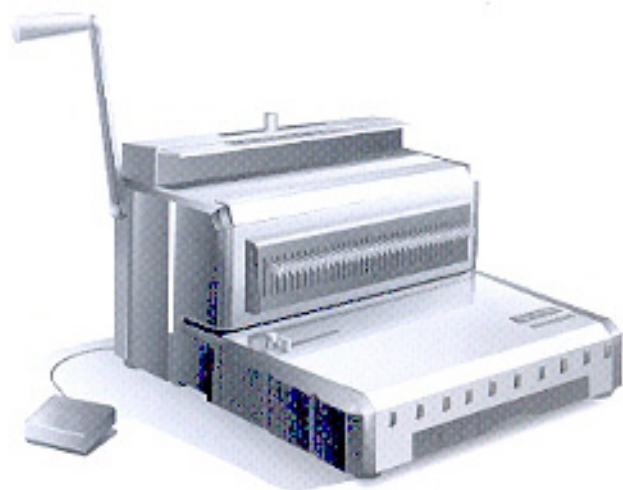


INSTRUCTION

Electric Double wire Binder D310



047432160700M



XAN2005Q155

ISO 9001:2000

Please read and keep it carefully

● Welcome

Welcome to purchase D310. It is confident that our D310 will be a good assistance as you need bind your documents perfectly. Please read the following instruction carefully to enable you to use the machine correctly.

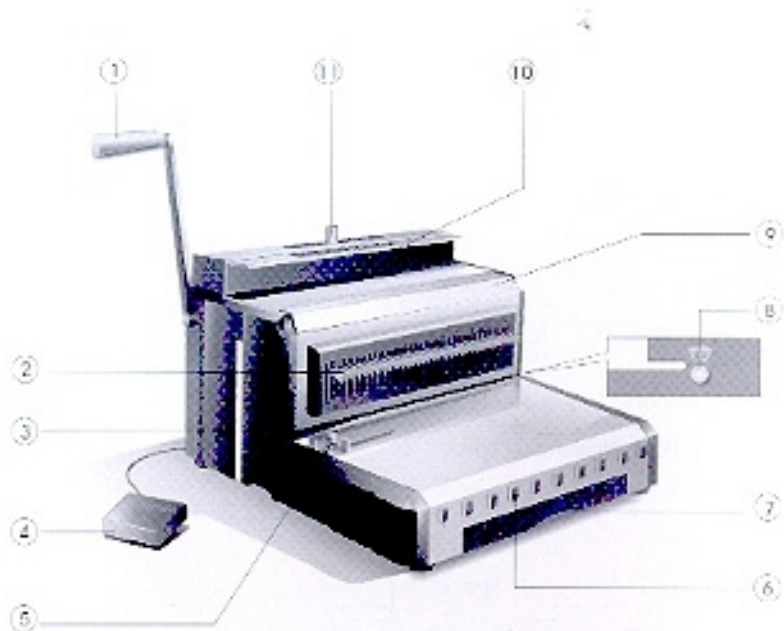
● CHECK

- | | |
|-------------------------|-------|
| 1. Main machine | 1 set |
| 2. Pressing Wire Handle | 1 pc |
| 3. Screw (for handle) | 1 pc |
| 4. Fuse tube | 1 pc |
| 5. Instruction | 1 pc |

● FEATURES

- 1 All metal made and very durable.
- 2 Auto-punching
- 3 35pcs adjustable Push-pull pins.
- 4 Make it easy to bind documents, such as Calendar, Report, Notebooks, Albums and Booklets etc.

● STRUCTURE



① Pressing Wire Handle

② Push-pull Pins

③ Paper entrance

④ Punching Switch

⑤ Paper Stop Guide

⑥ Pothook for Wire

⑦ Waste-paper Box

⑧ Margin width Adjuster

⑨ Wire Grip Board

⑩ Wire-close Pressing Board

⑪ Wire-close Control Knob

⑫ Power Switch (on back of the binder)

● CAUTIONS

- 1 All of this unit made by metal, net weight up to 26 Kgs, please handle with care.
- 2 Punching for paper sheet, PVC film and cardboard, exclusive hard material like metal in order to avoid damaging pins.
- 3 Do not insert your fingers into the Wire-close Slot while pressing the wires in case of any damage.
- 4 Keep the machine from dampness.

● SPECIFICATION

Punching ability:	25 sheets (70-80g)/one time
Max Binding capacity:	120 sheets(diameter of wire 9/16" /14.3mm)
Max punching holes:	35 holes (34 holes A4 sheets)
Punching hole size/ distance between holes (3:1):	4x4mm/ 8.67mm
Margin width:	3mm\5mm\7mm\9mm
Push-pull Pins:	35 push -pull pins
Machine Dimension:	62X42.4X23 cm
Net Weight:	26kgs
Power:	220V 50HZ / 90W

OPERATION

1 Before punching

- A Get the documents ready in order.
- B Decide the desired margin size (See Chart 1)
- C Adjust the Margin By the Margin Width Adjuster on right side of machine to the desired margin size (3mm\5mm\7mm\9mm)
- D Set the Paper Stop Guide to the appropriate paper size (See Chart 2)



Chart 1



Chart 2

Note : the last pin (count from left to right) has to be released when punching A4 (34 holes).

- E If you are punching the other size paper, please pull out the Disengaged pins marked with the corresponding size. Make sure the last pin will not damage the documents. (See Chart 3)



Chart 3

- F Use a testing paper to check the holes and margin right or not before formal punching.

2 Punching

- A Place the ready document flat on base of machine aligning it against the Paper Stop Guide and sliding it horizontally into the Paper entrance. Follow up the below Chart to set the Max punch sheets:

Document type	Paper 80g	PET Cover 0.12mm	Cardboard < 2.5mm
Max punching sheets	25	8	1

- B Put on the Power Switch and pressing Punching Switch for punching paper. Your hand should leaves the Punching switch when punching is started.
- C Note:

The pins will be moved back automatically when punching is too difficult to strike. In this case, don't press the Punching or Power switch again. After the pins were be back, punching papers could be gone on again.

3 Binding

- A To bind the documents correctly, be sure to choose the correct size wire, please check the below Chart to do so:

Diameter	4.8mm 3/16"	6.4mm 1/4"	8mm 5/16"	9.5mm 3/8"	11.1mm 7/16"	12.7mm 1/2"	14.3mm 9/16"
Sheets 70-80g	30	45	60	75	95	105	120

- B Press and open The Wire Grip Board, locate the selected wire into the grip slot horizontally, then release the Wire Grip Board to press the wire with the opening mouth on top properly. (See the Chart 4 and 5).
- B' You could also choice the Posthook for Wire for binding . (See the Chart 7)
- C Insert the punched front covers, documents, back covers into the wire mouth carefully (See the Chart 6).
- D Place the wire with documents into the Grip Slot horizontally (under the Wire Grip Board), make sure the mouth of the wire stick to the magnetic wall.(See the Chart 8)
- E Adjust the Wire-close Control knob to the right position as per the range of the wire size, note that the diameter will be larger if the Knob closer to the right within the range(See Chart 9).
- F Pull down the Press Wire Handle and close the wire ring properly, such action can be repeated two or three times to bind out the perfect document.
- G Remove the bound documents from the grip slot and finish Binding.

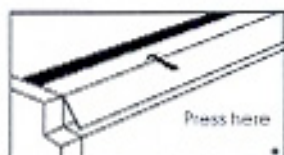


Chart 4

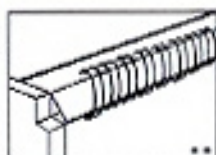


Chart 5

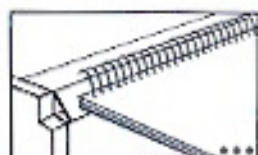


Chart 6



Chart 7



Chart 8



Chart 9